



# WINFIELD CHILDREN'S HOUSE

... fostering a love of learning and inspiring children to be caring, socially responsible citizens of their community and world.

## Admissions Process

**Thank you for your interest in Winfield Children's House. We look forward to sharing our lovely school with you and learning about you and your child.**

### **Step 1 Learn More About Winfield!!**

Basic information on our school, the Montessori Method of education, and our curriculum is available on our website. A review of this information will make your subsequent visit to our school and contact with the staff more meaningful and relevant to your child's needs.

### **Step 2 Tour our Campus**

We invite you to visit our beautiful campus! Tours are individualized for each family and are available by appointment. Call the school at 207-797-8101 to learn more and schedule your tour. When you visit, you will meet the director of admissions, tour the school, and have an opportunity to observe children in their learning activities in the classroom

### **Step 3 Submit an "Interest Form"**

After the tour, parents/guardians may complete an Interest Form and your child will be added to our waiting list. No fee is required at this time, nor are you under obligation to enroll your child if a space becomes available.

### **Step 4 Application**

Parents will be contacted prior to registration for new families in late January. If you are interested in enrolling, an online registration must be submitted, along with a \$75 registration fee for new students.

### **Step 5 Acceptance & Enrollment**

If a position is offered, we will continue with the admissions process. An acceptance letter with an enrollment contract and invoice for the deposit (equal to 10% of the annual tuition) is provided to the family. Your child's space will be reserved upon receipt of your signed contract and payment of your non-refundable deposit.

If a place is not immediately available, your child continues to remain on our Interest List. Should an opening become available, we would invite your child to attend at that time.

If you have any questions, don't hesitate to contact us at 207-797-8101 or [by email](#)